

From

Director, Urban Local Bodies-cum-Fire Service, Haryana.
Bays No. 11-14, Sector-4, Panchkula.
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To

1. Chief Secretary to Government Haryana.
2. All the Heads of Departments in Haryana.

Memo No. DFS/FA/2019/ 39033 -110

Dated: 7/8/19


Sub: To fill up the post of Deputy Director (Administration) in Directorate of Fire Service, Haryana, Panchkula.

Reference to the subject cited above.

2. It is proposed to fill up the post of Deputy Director (Administration) in Directorate of Fire Service, Haryana, Panchkula by transfer/deputation basis. The Pay Scale, required Educational Qualifications and Experience of this post would be as under: -

Sr. No.	Name of Post	No. of Post	Scale	Educational Qualifications and Experience (By Transfer/Deputation basis)
1	Deputy Director (Administration)	01	15600-39100+6000GP	By Transfer or Deputation : i) Graduate from a recognized university; ii) Two year experience as Deputy Director (Administration). or iii) Seven years experience as Superintendent. Hindi/Sanskrit upto Matric Standard/Higher Education.

3. You are, therefore, requested that the applications of willing and eligible candidates, who possess the above prescribed qualifications and experience may be recommended along with attested summaries of their ACRs and Bio Data to this Directorate within 15 days from the date of issuance will be accepted and their service record should be good or above beyond 70% and no disciplinary action under rule 7 or 8 should be pending against him. However, the post shall be filled up for one year or till the availability of candidate by promotion, whichever is earlier. Applications received after the due date will not be entertained.


Superintendent (Fire),
for Director, Urban Local Bodies-cum-
Fire Service, Haryana, Panchkula.

CC: -

- i) PS/PSULB
- ii) PA/DULB